



HOST OUTLET

RESPONSIBILITIES:

- ÿ Professionally greeting and welcoming guests upon their arrival to the outlet
- ÿ Coordinating seating and flipping tables
- ÿ Escorting guests to their tables
- ÿ Organizing reservations on a daily basis using Restaurant Manager
- ÿ Working closely with Servers and Busspersons to provide assistance as required
- ÿ Adhering to all Fairmont Hotels & Resorts and The Fairmont Jasper Park Lodge Food & Beverage standards
- ÿ Ensuring that a clean, tidy and safe environment is maintained at all times
- ÿ Performing opening, cleaning and closing duties
- ÿ Adhering to the hotel's vehicle handling and safety policies while driving hotel and guest vehicles

ENVIRONMENTAL RESPONSIBILITIES:

- ÿ Ensuring all recyclable materials are properly sorted and taken to the appropriate designated recycling areas
- ÿ Composting applicable waste items properly
- ÿ Reusing napkins for holding hot items

PHYSICAL DEMANDS:

Sitting: 0-1 hr/day; walking: 6-8 hr/day; standing: 6-8 hr/day; bending/reaching: 4-6 hr/day; pushing/pulling: 4-6 hr/day; physical effort: does not lift weights over 50 lbs (23kg); visual effort: medium; environmental stress: busy atmosphere.

QUALIFICATIONS:

- ÿ Food & Beverage training and experience are assets
- ÿ Must have Pro Serve certificate
- ÿ Customer service experience
- ÿ Restaurant Manager experience an asset
- ÿ Must possess the ability to organize, prioritize and multi-task without error
- ÿ Excellent English communication and listening skills
- ÿ Professional demeanor
- ÿ Enthusiastic team player with a positive attitude
- ÿ Able to work in a fast-paced environment
- ÿ Must meet the minimum expectations of the Front of House perceiver interview